

# Heritage Intermediate School

## Parent Orientation Information

**School Mission:** Our mission is to equip students to achieve their potential and positively impact their community.

**School Creed:** Be Respectful, Be Responsible, Be Ready.

**Staff to Student Ratio:**

- Current enrollment is 716
- Current Class Size: 26-28 students

**Lockers:** Each student will have his/her own locker.

**Lunch:**

- First Few Weeks: sit as a class
- After routines/procedures and expectations are established, students select their own seats.
- Students have a minimum of 20 minutes to eat their lunch & are dismissed by class.

**Recess:**

- Fourth Grade has a morning recess and a lunch recess
- Fifth Grade has one recess (lunch recess)
- Options: Zone 1 (playground), Zone 2 (blacktop), Reading Room/Game Room

**Teacher Teams:**

- Fourth Grade: 5 teams of 2; 1 team of 3
  - Teams of Two: one teacher teaches math, the other teacher teaches reading.
    - Students have a homeroom teacher/class. They switch one time during the day for either reading or math.
  - Team of Three:
    - One teacher teaches math, one teaches reading, one teaches alternating units of science and social studies
    - Students have a homeroom teacher/class. They rotate twice per day.
  - Team classrooms are next door, or one door down at most
- Fifth Grade: 2 teams of 2; 3 teams of 3

**PTO:**

- See attached page for Executive Board Members
- We love volunteers! If interested in helping, please attend one (or all) of our monthly meetings (2<sup>nd</sup> Monday of the month, HIS Café at 6:00pm), contact an Executive Board Member, or sign up at Back to School Night.
- Feel free to contact our PTO President, Andrea LeSeure, for more information ([andrealeseure@gmail.com](mailto:andrealeseure@gmail.com)).

**School Hours:**

- M, T, Th, F: 8:05-2:30 (breakfast eaters enter at 7:40; buses release at 7:50)
- Wednesday: 8:30-2:30 (breakfast eaters enter at 8:05; buses release at 8:15)

### **Transportation:**

- All MCS students are only allowed one pick up location and one drop off location. Please be sure to notify Transportation of any changes in your address or childcare arrangements, including Boys & Girls Club participation.
- In the morning, HIS students ride the bus to their former elementary school with K-3 students, and then they get on an “Express Bus” to come to Heritage. Once the Express Buses depart the elementary schools, they do NOT stop to pick students up along the way.
- In the afternoon, we run our own routes, so only Intermediate School students are on the bus at this time. We do bus students to the Boys and Girls Club (students are NOT permitted to walk). Club students ride an assigned bus to the Club.
- Bus drop-off and pick-up occurs in the front of our building, along the north side of Northridge Middle School.
- Car Riders:
  - Student drop-off (A.M.) takes place at the front of our building (7:40-8:00).
    - We have two locations to drop off. Traditional drop-off is directly in front of the main entrance. For parents who arrive early and wish to sit and wait, please use this drop-off route.
    - “Express Drop Off” enters at the back of the building by the tennis courts and winds around to the front of the building. This is a drop-and-go location with no pulling over to the side to wait to drop.
  - Student pick-up (P.M.) takes place in the back of the school at Door #7. Enter by the tennis courts and drive up the hill to loop around the back parking lot.
  - Maps will be provided in back-to-school packets.

### **Extra-Curricular Activities:**

- Fourth Grade: Science Club, Happy Day Club, Running Club
- Fifth Grade: Science Club, Happy Day Club, Running Club, Boys After School Sports, Girls After School Sports

### **Field Trips:**

- Fourth Grade: Indianapolis—State Museum and Connor Prairie
- Fifth Grade: Chicago—Lincoln Park Zoo and Museum of Science & Industry

### **Classroom Placements/Class Lists:**

- Created over the summer using Parent Input Forms, information from 3<sup>rd</sup> Grade Teachers, input from K-3 Principals and Counselors
- Requests: please complete the Parent Input Form on our school website. Many factors are considered when placing students, so requests for specific teachers are NOT guaranteed.

### **Registration Day:**

- Wednesday, August 2, 2017.
- 9:00 a.m. – 12:00 p.m. and 3:00 p.m. – 7:00 p.m.
- Pay book rental, lunch fees, fill out enrollment paperwork, pick up letter from teacher (class placement)

### **Back to School Night:**

- Monday, August 7, 2017 from 6:00-6:45 P.M. (Recommended 4<sup>th</sup> Grade time)
- Meet the teacher
- Tour school
- Learn about parent involvement

**First Day of School:** Wednesday, August 9, 2017. We promise to take good care of your child(ren). On the first day, we gather ALL of the students in the main gym with their teacher. We will introduce them to key people (nurse, counselor, etc...) and will share some general information. We will then dismiss them from the gym by classroom so that EVERY student will know where to go. They will follow their classroom teacher to their new classroom and then the day will continue from that point with procedures and questions. Fourth grade teachers will also take their students on a building tour. They will NOT change classrooms on the first day of school.

**Communication/Updates:**

- School webpage: accessed by visiting our district website ([www.mcsin-k12.org](http://www.mcsin-k12.org)). Click on the link for Heritage Intermediate School to find information specific to our school.
- Monthly newsletters
- Automated telephone system
- Facebook
- Twitter @HIS\_Connection

**Questions?**

- Please give us a call at 822-5396
- You can also refer to the student/parent handbook that all students will receive at the beginning of the school year.

**Key Contact People for H.I.S.**

Principal: Mrs. Kari Dyer

822-5396

[dyerk@mcsin-k12.org](mailto:dyerk@mcsin-k12.org)

Asst. Principal: Mr. Joe Kominowski

822-5396

[kominowskij@mcsin-k12.org](mailto:kominowskij@mcsin-k12.org)

Counselor: Mrs. Kori Cripe

822-5396

[cripek@mcsin-k12.org](mailto:cripek@mcsin-k12.org)

Nurse: Mrs. Cassidy Love

822-5396

[lovek@mcsin-k12.org](mailto:lovek@mcsin-k12.org)

H.I.S. Executive Board for 2017-2018

Lead President: Andrea LeSeure

[andrealeseure@gmail.com](mailto:andrealeseure@gmail.com)

Lead Treasurer: Kim Coates

Lead Secretary: Aimee Whitley