

**NOTE: These are "proposed" minutes and will not be approved until the August 2, 2016 School Board Meeting**

4:00 p.m.  
Administration Center

Tuesday  
July 19, 2016

BOARD MINUTES

CALL TO ORDER – President David Black called the July 19, 2016, meeting of the Board of School Trustees to order at 4:00 p.m. Mr. Black, Mr. Gayler and Mr. Miller were present, Mrs. King and Mr. Souder were absent. Others in attendance included Jane Allen, Superintendent, James Bromley, Assistant Superintendent, Mark Snyder, Director of Business Services, Jeff Palmer, Director of Buildings and Grounds and Michelle Willey, Director of Transportation.

SUPERINTENDENT'S REPORT – Mr. Bromley made the following report about Back to School information:

- Northridge High School – Registration is August 3<sup>rd</sup> from 8:00 a.m. – 8:00 p.m.
  - Freshman Orientation is August 5<sup>th</sup> from 12:00 – 3:00 p.m.
- Northridge Middle School – Registration is August 3<sup>rd</sup> and August 4<sup>th</sup> from 12:00 – 4:00 p.m. and 5:30 – 7:30 p.m.
  - Back to School Night is August 9<sup>th</sup> from 5:30 – 7:30 p.m.
- Heritage Intermediate School – Registration is August 3<sup>rd</sup> from 9:00 a.m. – 12:00 p.m. and 3:00-7:00 p.m.
  - Back to School Night is August 8<sup>th</sup> from 6:00 – 7:00 p.m.
- Middlebury Elementary School – Registration is August 3<sup>rd</sup> from 9:00 a.m. – 12:00 p.m. and 3:00-7:00 p.m.
  - Back to School Night is August 8<sup>th</sup> from 5:15 – 6:30 p.m.
- Jefferson Elementary School - Registration is August 3<sup>rd</sup> from 9:00 a.m. – 12:00 p.m. and 3:00-7:00 p.m.
  - Back to School Night is August 8<sup>th</sup> from 5:00 – 6:30 p.m.
- York Elementary School - Registration is August 3<sup>rd</sup> from 9:00 a.m. – 12:00 p.m. and 3:00-7:00 p.m.
  - Back to School Night is August 8<sup>th</sup> from 4:30 – 5:30 p.m.
- Orchard View Elementary - Registration is August 3<sup>rd</sup> from 9:00 a.m. – 12:00 p.m. and 3:00-7:00 p.m.
  - Back to School Night is August 8<sup>th</sup> from 4:30 – 6:00 p.m.

EXPRESSIONS FROM PATRONS - None

CONSENT AGENDA – Mrs. Allen said there is a new statute that took effect on July 1, 2016 regarding hiring new personnel. Background checks will now include not just criminal background check but also have to pass a DCS (Department of Child Services) background check. That would report anyone that had a prior interaction with the Department of Child Services for abuse, neglect, etc. It's just one more step for the safety of our kids when we hire new employees. The conditions will change a little because the turn-around time to get this report may take longer to receive. The criminal background checks are very quick. The DCS reports come in slowly. Mrs. Allen has checked with Warrick & Boyn and Mr. Hesser said we would hire these people on a provisional status until that background check comes through. If it comes back and there is something on it then we would have the ability to terminate that person's employment. There are 3 employees on the employment list for tonight that we have not received the DCS report. Mr. Bromley said there is a new question on our application that asks the employee if they've had any issues in the past with DCS. Mr. Bromley said this report will go back to 1998 and the applicants need to provide the different states they have lived in. Mr. Gayler questioned that this report won't show anything criminal and Mr. Bromley said that was right. Mr. Miller questioned if something would come up on this – are we not going to hire that person? Mrs. Allen said they would look at it like the regular criminal history check we've been receiving. Mr. Black asked if there are additional costs – Mr. Bromley said yes, but the applicant would pay for it. Mr. Black questioned if volunteers will have to be checked with DCS (MCS currently does a regular background check on volunteers) and Mr. Bromley said no, only new applicants. Mrs. Allen just wanted the board to be aware that in the future she might bring some employment recommendations on a provisional status.

- Minutes from the July 5, 2016 school board meeting.
- Claim Lists
- Personnel
- June 2016 Financial Report

EMPLOYMENT:

Northridge Middle School

Classified: Carol Fearnow, Middle School Cheer Coach, Replacing: Andrea Boval  
Start Date: August 1, 2016  
Quinci Julian, Middle School Cheer Coach, Replacing: Andrea Boval

Start Date: August 1, 2016  
 Shawn Yoder, 6.5 Hour Special Needs One-to-One Para, Replacing: Sherida Cross  
 Start Date: August 10, 2016  
 Sally Whitson, 6.5 Hour Autism Para, Start Date: August 10, 2016  
 Jeremy Weaver, 8<sup>th</sup> Grade Football Coach, 3101, Start Date: July 20, 2016  
 Jeremy Weaver, Wrestling Coach, 3127, Start Date: December 12, 2016

York Elementary School  
 Classified: Sara Miller, School Nurse, Replacing: Kaylee Lambright, Start Date: August 3, 2016  
 Karen Unternahrer, 5.5 Hour Special Education Assistant, Replacing: Sonny Kliewer  
 Start Date: August 10, 2016

Jefferson Elementary School  
 Classified: Amy Stallman, 6 Hour Instructional Assistant, Replacing: Bryce Ellenwood  
 Start Date: August 10, 2016

Heritage Intermediate School  
 Classified: Samantha Hartzell, 7.5 Hour Building Assistant, Start Date: August 8, 2016  
 Andrea Kerr, 7 Hour EL Assistant, Replacing: Chandler Lawson  
 Start Date: August 8, 2016

RESIGNATION:

Northridge High School  
 Certified: Jeffrey Payne, Girls Track Coach, Effective Date: June 29, 2016

Middlebury Elementary School  
 Classified: Sherida Cross, 6 Hour Special Education Assistant, Effective Date: July 7, 2016

York Elementary School  
 Classified: Ashlyn Kesler, 5.5 Hour Instructional Assistant, Effective Date: July 18, 2016

TRANSFER:

Jefferson Elementary School  
 Certified: Jessica Graber, Kindergarten Teacher to: 3<sup>rd</sup> Grade Teacher  
 Replacing: Jennifer Wagner, Start Date: August 8, 2016

Certified: Bryce Ellenwood, 3<sup>rd</sup> Grade Teacher to: Kindergarten Teacher  
 Replacing: Jessica Graber, Start Date: August 8, 2016

Classified: Paula Dill, 5.8 Hour Autism Para to: 5.75 Hour Special Needs One-to-One Para  
 Replacing: Cherie Nusbaum, Start Date: August 10, 2016

Nicollette Meade, 5.5 Hour Special Education Assistant to: 7.5 Hour Building Assistant  
 Replacing: Angela Otto Start Date: August 8, 2016

Lindsey Schrock, 3 Hour Noon-Time Assistant to: 6.25 Hour Special Needs One-to-One Para  
 Replacing: Susan Hallberg, Start Date: August 10, 2016

Heritage Intermediate School  
 Classified: Tracei Lehman, 5.75 Hour Autism Para to: 4 Hour Special Needs One-to-One Para, Northridge High School, Start Date: August 10, 2016

York Elementary School  
 Certified: Jeslyn Lewton, Half-time Title I Teacher to:  
 Half-time Special Education Teacher at Heritage Intermediate School  
 Start Date: August 8, 2016

Mr. Miller moved and Mr. Gayler seconded a motion to approve the consent agenda as presented. The motion was approved with a vote of 3-0.

APPROVAL TO PUBLISH 2016 ANNUAL REPORT – Mr. Gayler moved and Mr. Miller seconded a motion to publish the 2016 Annual Report as presented. The motion was approved with a vote of 3-0.

APPROVAL OF Fin Mars – Mr. Galyer moved and Mr. Miller seconded a motion to approve the Fin Mars (Corporation Goals) as presented. The motion was approved with a vote of 3-0.

Corporation Goals for Expenditure Categories in Indiana Code 20-42.5-3-5

Middlebury Community Schools shall strive to increase the percentage for the student instructional expenditure categories as compared to other expenditure categories as described in IC 20-42.5-3-5 for the fiscal year 2016-17 by continuing to identify efficiencies in all expenditure categories.

Middlebury Community Schools firmly believes the focus of all expenditures is successful student instruction. Support staff and support services contribute to student achievement in today's learning environment. Maximizing total instructional learning is as important as total instructional expenditure.

Middlebury Community Schools is a growing school corporation; as such, it encounters the following:

1. New teacher hires that have a lower salary level than more experienced teachers.
2. School construction debt obligation.
3. Increased transportation cost because we are a growing rural school corporation in which most of our students live outside communities with sidewalks for easy access to schools for students.
4. Increased water and sewer billing because the majority of our buildings are outside the town of Middlebury and as a result they must pay a fifty percent premium for water and sewer services.
5. As a result of the change in the state funding formula since 2009 which lowered our per pupil funding in general fund, the expenses for debt service, transportation, cafeteria, maintenance, technology, and bus purchases becomes an exaggerated part of our total aggregated expenditures.

The circumstances stated above dramatically skew the percentage of student instructional expenditure compared to other expenditure categories in our school corporation. Middlebury Community Schools will continue

FIELD TRIPS – None.

ANNOUNCEMENTS AND CORRESPONDENCE –

- The first day of school will be Wednesday – August 10, 2016.

REQUESTS FOR TRAVEL – None.

EXPRESSIONS FROM BOARD MEMBERS – None.

OTHER BUSINESS – None

ADJOURNMENT – Mr. Gayler moved and Mr. Miller seconded a motion to adjourn the July 19, 2016 meeting of the School Board of Trustees at 4:20 p.m. The motion was unanimously approved with a vote of 3-0. The next scheduled school board meeting will be on August 2, 2016 at 4:00 p.m. at the Administration Center.

---

David Black, President

---

Joanna King, Vice President

---

Robert Souder, Secretary

---

Scott Miller, Member

---

Paul Gayler, Member