

NOTE: These are "proposed" minutes and will not be approved until the June 5, 2018 School Board Meeting

4:00 p.m.
Administration Center

Tuesday
May 15, 2018

BOARD MINUTES

CALL TO ORDER – President David Black called the May 15, 2018 meeting of the Board of School Trustees to order at 4:00 p.m. All members were present with the exception of Joanna King. Others in attendance included Jane Allen, Superintendent and Robby Goodman, Assistant Superintendent.

SUPERINTENDENT'S REPORT –

Report of the Northridge Middle School Reading Program

Mrs. Fought is the FACS teacher at Northridge Middle School. She also works with students in grades 6-8 with the Battle of The Books Program. This program is run in the NMS library with the help of Mrs. Schmidt, the NMS Librarian.

- This program has been going along for approximately 17 years.
- The teams use Young Hoosier books. Mrs. Schmidt has taken this program to a whole new level at NMS.
- NHS student Sydney Dolson talked about how she liked the club when she was at the middle school. She enjoyed the activities, trivia night and the donut party at the end of the year.
- NMS student Cole Hively liked the program because he likes the different kinds of books you can read, fiction, non-fiction and graphic novels. He loves reading different kinds of books because he's "more of a fiction guy". The trivia is really fun. They ask some really interesting questions and are competitive.
- NMS Kevin Wang has been in this reading program for 3 years. It's really fun reading and competing against each other
- There were 246 students in grades 6, 7 and 8 who participated and we had had 62 teams. Nineteen students read 10 or more books and 23 students read 20 books.
- Mrs. Schmidt runs book clubs that have to do with the Young Hoosier Books. During their lunch time students get to come into the library and talk about the books they have read. Sometimes they have a meal or play games that tie into the book.

Mrs. Allen asked the students what their favorite book was and one student answered, Fish In A Tree

- Mr. Black asked what advantage do you think is going to help you in high school to be able to focus on doing exactly what people are talking about.
- Sydney said for people that don't like reading different types of books this program has opened her up to reading different styles of books. That is super important because for presentations and stuff you need to read non-fiction. In middle school, students read fiction and have never touched a non-fiction book. They don't know how to read it and dissect it. They'll never know how to do that and it's not easy for them.
- Mr. Black: Good, it broadens your horizon in a way that will help you later on.
- Cole said it also helps you with social skills; you've got to make your own team and do trivia where you have to talk to teachers.

Report of Northridge High School GAP (German American Partnership) Program

Mrs. Zachar, German Teacher at NHS introduced NHS German students who hosted visiting German students at their homes.

- Autumn Claude: Hosted a student at her home. It was really great experience to see their culture in a different aspect than thru the textbooks. They compared how things are different in Germany than in America. It was cool to make a German friend and see the different kinds of lands they have compared to ours.
- Logan Clemens: Also hosted a student at his home. It was pretty cool that even though they live half way around the world and have a 6 hour time difference, they still do the same stuff, like us.
- Leon Good– it was interesting to see how youth from other parts of the world interact with our own culture.

- Samantha Klawiter: It was cool to make a German friend and to be able to see how they live in Germany and how we live here.

Mrs. Zachar showed a power point presentation of the fifteen students and two teachers came to visit NHS from Germany. They arrived on March 15, 2018 for a 3-week visit. They stayed with NHS students and their families. There were potluck dinners, different presentations from the German students, our students cooked foods with the German students comparing the different foods, and going on a field trip to Shipshewana. The German students also interacted with students who were taking German at the middle school, where the German students really enjoyed talking with some of the Amish students. The host families became very attached to the German student that stayed at their homes. Friendships were formed and possibly the host families or their son/daughter would visit the student in Germany. Moving forward, NHS does have an invitation to visit Germany next spring. If they do go in the spring of 2019, it would be the students who hosted this year and possibly a senior or 2 in the German program – tentatively March 23 – Apr 7, 2019.

Mr. Black thanked the teachers for the presentations.

EXPRESSIONS FROM PATRONS – None

CONSENT AGENDA –

- Claims Lists
- Minutes from the May 1, 2018 School Board Meeting
- 2018 April Financial Statement
- Personnel

EMPLOYMENT:

York Elementary School

Certified: Cathy Brandenberger, Temporary .4 Art Teacher, Covering Laura Chapman Leave
Start Date: August 13, 2018

Northridge High School

Certified: Scott Radeker, Physical Education/Health Teacher, Replacing: Mike Logan
Start Date: August 10, 2018

Classified: Amanda Kindel, Assistant Cheer Coach, Replacing: Jen Carlson
Start Date: May 16, 2018

Miranda VanCoppennolle, Community Recreation Pool Supervisor,
Start Date: May 16, 2018

Jen Purviance, 7.5 Hour Instructional Assistant, Replacing: Jen Purviance
Start Date: June 6, 2018

Transportation Department

Classified: David Garty, Bus Monitor, Start Date: May 14, 2018 through remainder of 2017-18 school year

Northridge Middle School

Certified: Erin Rose, German Teacher, Start Date: August 8, 2018

RESIGNATION:

Jefferson Elementary School

Certified: Megan Stanton, 2nd Grade Teacher, Effective Date: May 25, 2018

York Elementary School

Certified: Morgan Shepherd, 3rd Grade Teacher, Effective Date: May 26, 2018

Northridge Middle School

Certified: Megan Stanton, 7th Grade Boys B Basketball Coach, Effective Date: May 7, 2018

Orchard View Elementary

Classified: Lisa Graber, 6 Hour Special Education Assistant, Effective Date: May 24, 2018

Northridge High School

Certified: Stephanie Priem, 50% Assistant Jr./Sr. Class Sponsor, Effective Date: August 13, 2018

Classified: Kayla Kessler, 6.5 Hour Autism Para, Effective Date: May 18, 2018

Jen Purviance, 7.5 Hour Instructional Assistant, Effective Date: May 1, 2018

TRANSFER:

Northridge Middle School

Classified: Crystal Wolkins, 12 Month Custodian, to: Administration Center, 12 Month Grounds

Worker

Replacing: Derek Brunt, Start Date: May 21, 2018

Northridge High School

Certified: Mike Logan, Physical Education Teacher, to: Northridge High School Social Studies Teacher

Replacing: Ronnie Thomas, Start Date: August 13, 2018

EMERGENCY LEAVE:

Northridge Middle School

Certified: Nicole Belschner, 8th Grade Science Teacher, 1 Day: May 3, 2018

Northridge High School

Classified: Teresa Riegsecker, Bookkeeper, 8 Hours: May 11, 2018

FMLA LEAVE:

Northridge Middle School

Certified: Catherine Stout, 8th Grade Science Teacher, October 6, 2018 to January 7, 2019

LEAVE 4430:

Middlebury Elementary School

Classified: Denise Latisnere, 12 Month Custodian, June 1-29, 2018

Mr. Gayler moved and Mr. Souder seconded a motion to approve the Consent Agenda as presented. The motion was approved with a vote of 4-0.

CONSIDER APPROVAL OF THE NHS VARSITY BOYS BASKETBALL COACH – Mrs. Allen requested approval of Scott Radeker as the Northridge High School Varsity Boys Basketball coach. Scott comes to us from Lafayette Jefferson High School. He has been teaching physical education and health for 25 years. He has 17 years of head coaching experience with Lafayette Jeff and North Montgomery High Schools. His strengths are teaching and building strong relationships. All of the people involved in the hiring process feel strongly that he will continue the tradition of our boys basketball program and really help it strengthen and grow. Mr. Gayler moved and Mr. Miller seconded a motion to approve Scott Radeker as the NHS Boys Basketball Coach. The motion was approved with a vote of 4-0.

CONSIDER APPROVAL OF DONATIONS TO ORCHARD VIEW ELEMENTARY – Mrs. Allen requested approval to Orchard View Elementary for the following donations:

- \$800 from Middlebury Lions Club as a contribution for the purchase of a wheelchair swing to be installed on the OVE playground.
- \$500 from Kent D. and Susan Miller as a contribution for the Leader in Me program OVES is implementing. Mr. Souder moved and Mr. Gayler seconded a motion to approve the request as presented. The motion was approved with a vote of 4-0.

CONSIDER APPROVAL OF DONATION TO NORTHRIDGE HIGH SCHOOL – Mrs. Allen requested approval to Northridge High School for the following donations:

- \$670 Community Foundation of Elkhart County Girls Tennis
- \$1000 TK Steel, Inc. National Honor Society 5K Run Sponsor – Rally for Rudy fundraiser.
- \$2000 Sport Dimensions, Inc. Shell Eco-M Raider Sports – Travel Donation
- \$3428.45 First State Bank – School Spirit Donation

Mr. Souder moved and Mr. Miller seconded a motion to approve the request of a donation to Northridge High School as presented. The motion was approved with a vote of 4-0.

CONSIDER APPROVAL OF HIS STUDENT SCHOOL HANDBOOK –Mrs. Dyer outlined some changes in the HIS Student School Handbook for the 2018-2019 school year.

- Updated MCS Mission Statement: page 4
- Updated Staff Listing: pages 5-6

- Updated Start/Stop Times: page 9
 - Added Seclusion/Restraint Language: pages 26-27
- Mr. Souder moved and Mr. Gayler seconded a motion to approve the changes to the HIS Student School Handbook as presented. The motion was approved with a vote of 4-0.

CONSIDER APPROVAL OF NMS STUDENT SCHOOL HANDBOOK – Mr. Miller reviewed the following NMS Student School Handbook. Changes recommended were as follows:

- Updating MCS Mission Statement
- Changes in the VIP Award System- not recognizing the amount of students that needed to be recognized. They now will be asking teachers to nominate students by each team instead of by grade level.
- Vape devices, more clarification.
- Tweaking the time of the 2 hour delays so they can have a RAFT at the beginning and at the end of the day.
- Addition of Chrome Books

Mr. Gayler moved and Mr. Miller seconded a motion to approve the changes to the NMS Student School Handbook as presented. The motion was approved with a vote of 4-0.

CONSIDER APPROVAL OF NHS STUDENT SCHOOL HANDBOOK – Mr. Gayler moved and Mr. Souder seconded a motion to approve the changes to the NHS Student School Handbook as presented. The motion was approved with a vote of 4-0. The changes are outlined below:

Page Change/Explanation

- 3 Added pictures of office staff for easy student reference
- 4 Changed names to reflect current roles
- 10-11 Changed the schedule to include our new schedule for next year. Included an explanation of SRT (Student Resource Time)
- 13 Added that grade checks will also occur at the end of each semester
- 14 Per request from Guidance, this changed to show that students will not be able to make changes to their schedule. Now that every student will have SRT, we do not need the language regarding study blocks.
- 15-16 Changes for the upcoming SAT/ACT dates. The ACT registration dates have not yet been posted; that will be updated when possible.
- 17 The section regarding outside food was moved to create a new section on page 21 Language was added to remind students to not allow anyone into the building during school hours. We have had some situations this year where students have been letting their friends or other students into the building without signing in.
- 21 This section was added from page 17 and expanded upon to reflect district policy. Students no longer have a physical handbook, but teachers have laminated passes and paper passes. Added a reminder that students need to carry a pass in the hallway.
- 22 Eliminated the wording about the school keeping a student’s cell phone overnight. This is not a policy we were able to enforce.
- 23 Added a reminder that students may not use a vaping device on the bus.
- 25 No longer use the terms ‘DST’ or ‘DSR.’
- 28 Tweaked the policy regarding holes in jeans above the knee. Many jeans are sold “distressed” and have holes and cuts above the knee but are not inappropriate. Saying that no undergarments should be visible will help maintain what we are looking for.
Added that sunglasses should not be worn
Added a note about headphones/earbuds. It is a safety concern for students to have both ears covered in the hallways.
Changed the policy for shorts, dresses, and skirts to be in line with what the middle school uses in their handbook.. fingertip length does not always account for varying body types
- 30 This is a new policy that was suggested by teachers and adapted from another school. The goal is to reinforce the behaviors we want to see such as arriving on time and wearing student IDs.
- 34 Took out 18 days because we work with students in April to discuss their attendance issues and look at their percentage of days absent based on how many days we have attended.

- 35 Corrected the number of days to accurately represent 20% of the school year.
Included this reminder after having some traffic issues delaying our busses.
We now use the term “HSE” instead of “GED”
Both Google Classroom and Moodle are popular learning management systems at NHS.
- 36 Do not take away their license, it is suspended.
“Sick room” is less commonly used than “clinic.”
- 38 An additional reminder that students should not allow visitors in the building through any door other than door 1 that is managed by staff.
- 57 Due to SRT, students will be enrolled in 7 academic classes. Therefore, they will have to be passing 5 classes to maintain eligibility.

UNFINISHED BUSINESS - None.

FIELD TRIPS – Dr. Goodman reviewed the list of field trips.

ANNOUNCEMENTS AND CORRESPONDENCE –

- Last day for students – Thursday, May 24, 2018
- Graduation – Sunday, June 3, at 4:30 p.m.
- There is a parent meeting for eLearning at NHS tonight in the Auditorium at 6:00 p.m.
- Congratulations to the seniors who received awards last night. Congratulations to Mr. Wogoman for getting the Achievement of Education Award.

REQUESTS FOR TRAVEL – Dr. Goodman reviewed and answered questions regarding the Requests for Travel with board members.

EXPRESSIONS FROM BOARD MEMBERS –

- Mr. Black thanked everyone for coming tonight and sharing all the information we had with the GAP Program, Reading Program at NMS and the Student Handbooks. He also thanked all of the teachers, principals, and staff members for having another good school year.

OTHER BUSINESS – None.

ADJOURNMENT – Mr. Miller moved and Mr. Gayler seconded a motion to adjourn the May 15, 2018 meeting of the School Board of Trustees at 5:00 p.m. The motion was unanimously approved with a vote of 4-0. The next scheduled school board meeting will be on June 5, 2018 at 4:00 p.m. at the Administration Center.

David Black, President

Joanna King, Vice President

Robert Souder, Secretary

Scott Miller, Member

Paul Gayler, Member