

**NOTE: These are “proposed” minutes and will not be approved until the November 7, 2017 School Board Meeting**

4:00 p.m.  
Administration Center

Tuesday  
October 24, 2017

**Public Hearing on Amendment to Lease**

CALL TO ORDER – President David Black called the Public Hearing on Amendment to Lease to order at 4:00 p.m. with all members present. Others in attendance included Jane Allen, Superintendent, Robby Goodman, Assistant Superintendent, Mark Snyder, Director of Business Services, Jeff Palmer, Director of Buildings and Grounds, and Michelle Willey, Director of Transportation.

CONDUCT PUBLIC HEARING ON AMENDMENT TO LEASE – The School Corporation is funding this project through a lease financing, as it has done with other past construction/renovation projects. Lease financings are used by school corporations across the State of Indiana in order to borrow for renovation and construction.

Portions of Northridge Middle School, Northridge High School and Administration Center are currently subject to a financing lease. We are amending that Lease to increase the lease rental due from the School Corporation. In exchange for the increased lease rental, the Building Corporation will use the bond proceeds to make the needed improvements to the buildings. The increased lease rental (as shown as a maximum amount in the Third Amendment to Lease) will be sufficient to pay the principal and interest due to the bond holders.

PUBLIC COMMENT – None.

ADJOURNMENT - Mr. Souder moved and Mrs. King seconded a motion to adjourn the Public Hearing on Amendment to Lease at 4:05 p.m. The motion was approved with a vote of 5-0.

**BOARD MINUTES**

CALL TO ORDER – President David Black called the October 24, 2017 meeting of the Board of School Trustees to order at 4:05 p.m. All Board Members were present. Others in attendance included Jane Allen, Superintendent, Robby Goodman, Asst. Superintendent, Mark Snyder, Director of Business Services, Michelle Willey, Director of Transportation and Jeff Palmer, Director of Buildings and Grounds.

SUPERINTENDENT’S REPORT- Dr. Goodman gave a report on the Parent Teacher Conferences.

- York Elementary School – 95%
- Middlebury Elementary School – 93%
- Jefferson Elementary – 97%
- Orchard View Elementary – 96%
- Heritage Intermediate – 94%
- Northridge Middle School – 63%
- Northridge High School – 24%

The middle school and high school had more visits than they had the number of students because parents were going to see each teacher. This is pretty consistent to the past. Mr. Black thought the middle school percentage was up a little bit. Mr. Goodman said the middle school is treated a little differently as students can take their conference binder home (when parents are unable to attend conferences) and get credit for going.

EXPRESSIONS FROM PATRONS – None.

CONSENT AGENDA –

- Minutes from the October 10, 2017 school board meeting
- Claims Lists
- 2017 September Financial Statement
- Personnel

EMPLOYMENT:

Northridge High School

Classified: Evan Troyer, Assistant Swim Coach, 43270-1, Start Date: October 25, 2017  
Shawn Puckett, .5 Wrestling Coach, 43260, Start Date: October 25, 2017

Middlebury Elementary School

Classified: Mackenzie Sonner, Temporary 5.5 Hour Instructional Assistant  
Start Date: October 25, 2017

Administration Center

Classified: David Garty, Bus Driver, Start Date: October 18, 2017

Northridge Middle School

Certified: Jose Gutierrez, Spanish Extra Duty Blended Learning Teacher  
Start Date: October 16, 2017

Classified: David (Roger) Plaster, Boys A Basketball Coach, 12850-1, Replacing: Caleb Mast  
Start Date: October 24, 2017  
Jewel Yoder, Cheerleading Coach, 22198-1, Replacing: Carol Fearnow  
Start Date: October 24, 2017

Heritage Intermediate School

Classified: Jessica Smith, 5.5 Hour Special Education Assistant, Replacing: Mary Moody  
Start Date: October 25, 2017

Jefferson Elementary School

Classified: Amy Kauffman, 3.5 Hour Cafeteria Worker, Replacing: Char Hooley  
Start Date: October 25, 2017

RESIGNATION:

Heritage Intermediate School

Classified: Christine Love, 3.5 Hour Cafeteria Worker, Effective Date: October 3, 2017

Northridge High School

Classified: Kimberly Young, 3.5 Hour/3 Day per week Cafeteria Worker  
Effective Date: October 18, 2017  
Amy Rekeweg, 6 Hour Cafeteria Worker  
Effective Date: October 24, 2017

EMERGENCY LEAVE:

Jefferson Elementary School

Classified: Juanita Friesen, Building Secretary, 8 Hours: October 13, 2017

Administration Center

Classified: Desiree Blosser, 12 Month Custodian, 2 Hours: October 26, 2017

FMLA LEAVE:

Northridge High School

Certified: Kelly Sienicki, Special Education Teacher,  
From October 10, 2017 to December 1, 2017

Mrs. King moved and Mr. Gayler seconded a motion to approve the Consent Agenda as presented. The motion was approved with a vote of 5-0.

**CONSIDER APPROVAL OF RESOLUTION AUTHORIZING EXECUTION OF THE THIRD AMENDMENT TO LEASE -**

As required by the School Leasing Statute (IC 20-47-3), after a hearing, the School Board must approve the form of the Third Amendment to Lease and authorize the officers to execute such Agreement. This Lease is the agreement whereby the School Corporation will levy the required property tax to pay the lease payments. The lease payments will be paid to the Building Corporation and used to pay the bond holders. Without the Lease, bond holders will have no assurance that the Building Corporation will repay the bonds. The Lease is the mechanism by which the property tax collections can get to the bondholders.

Mr. Gayler moved and Mr. Miller seconded a motion to approve the Resolution Authorizing Execution of the Third Amendment to Lease as presented. The motion was approved with a vote of 5-0.

**CONSIDER APPROVAL OF RESOLUTION ASSIGNING CONSTRUCTION BIDS TO BUILDING CORPORATION -**

The Building Corporation currently owns the Northridge Middle School, Northridge High School and Administration Center. The Building Corporation will also be the issuer of the bonds. The bond proceeds will be held by the trustee bank, and will be used to pay the contractors for the work done on the building. As a result, the construction contracts will need to be with the Building Corporation because the Building Corporation will hold the money to pay the contractors. The School Corporation receives the bids and/or contracts and awards the bids and/or contracts under State law but then assigns those bids and/or contracts to the Building Corporation. Mr. Miller moved and Mr. Souder seconded a motion to approve the Resolution to Assign Construction Bids to Building Corporation as presented. The motion was approved with a vote of 5-0.

**CONSIDER APPROVAL OF RESOLUTION APPROVING SECOND SUPPLEMENTAL TO MASTER CONTINUING DISCLOSURE**

**UNDERTAKING AND ISSUANCE OF BONDS –** The Securities and Exchange Commission requires that a school corporation enter into a Second Supplement to Master Continuing Disclosure Undertaking before it issues bonds. The School Corporation has previously entered into this type of agreement. The agreement requires that the School Corporation agree to timely provide certain financial information to the SEC's EMMA database ([www.emma.msrb.org](http://www.emma.msrb.org)) and provide notice of any material events. Mr. Gayler moved and Mr. Souder seconded a motion to approve the Resolution Approving Second Supplement to Master Continuing Disclosure Undertaking and Issuance of Bonds as presented. The motion was approved with a vote of 5-0.

**CONSIDER APPROVAL OF A 1% SALARY INCREASE FOR ALL CLASSIFIED STAFF –** Mr. Souder moved and Mrs. King

seconded a motion to approve the 1% Salary Increase for all Classified Staff for the 2017-2018 school year as presented. The motion was approved with a vote of 5-0.

**CONSIDER APPROVAL OF A 1% STIPEND FOR ALL CLASSIFIED AND ADMINISTRATIVE STAFF IN FEBRUARY –** Mrs. King

moved and Mr. Gayler seconded a motion to approve the 1% Stipend for all Classified and Administrative Staff in February 2018 as presented. The motion was approved with a vote of 5-0.

**CONSIDER APPROVAL OF DONATIONS TO MIDDLEBURY ELEMENTARY –** Middlebury PTO would like to donate \$1600

to MES for a Gaga Ball. This game is quite popular as it's a gentler version of the dodge ball game. The game is played with a soft foam ball and has less injuries (and crying). The PTO would also like to donate \$1400 for student headphones. Mr. Miller moved and Mr. Souder seconded a motion to approve the donation of funds to Middlebury Elementary School as presented. The motion was approved with a vote of 5-0.

**CONSIDER APPROVAL OF DONATIONS TO HERITAGE INTERMEDIATE SCHOOL –** The Crystal Valley Exchange Club

would like to donate \$500 to the guidance program at HIS. The HIS PTO would like to donate \$6,000 to the Olweas Pride Store Program; and another \$600 to the Knights Read to Succeed Program. Mr. Souder moved and Mr. Miller seconded a motion to approve the donation of funds to Heritage Intermediate School as presented. Mrs. King asked for clarification on what the Pride Store is. Mrs. Allen said students get tickets for doing things right and they can turn those tickets in for prizes. The motion was approved with a vote of 5-0. Mr. Souder said it was like you affirm the positive, so it's an award...and Mrs. Allen agreed.

CONSIDER APPROVAL OF DONATIONS TO NORTHRIDGE MIDDLE SCHOOL – The Crystal Valley Exchange Club would like to donate \$500 for the guidance program at NMS. Mrs. King moved and Mr. Souder seconded a motion to approve the donation of funds to Northridge Middle School as presented. The motion was approved with a vote of 5-0.

CONSIDER APPROVAL OF DONATIONS TO NORTHRIDGE HIGH SCHOOL – There are quite a few companies and individuals that are donating to the high mileage car, cross country and volleyball.

- Grand Design for Cross Country Fundraiser \$1000
- Brian and Janeille Clemens (car) \$1000
- Middlebury Produce (car) \$1000
- Heartland RV, LLC (car) \$ 750
- WorldWide Foam Ltd (car) \$1000
- Akins Excavating (car) \$ 750
- L & W Engineering, Inc (car) \$ 750
- Arbor Industries (car) \$ 750
- NIVA (Volleyball) \$ 500
- Timothy & Michelle Koch (car) \$ 500
- Robert Weed Plywood (car) \$ 750
- ARBOC Specialty Vehicles (car) \$1000
- Supreme Corporation (car) \$1000

Mrs. King moved and Mr. Gayler seconded a motion to approve the donation of funds to Northridge High School as presented. The motion was approved with a vote of 5-0.

CONSIDER APPROVAL OF RESOLUTION TO REDUCE 2018 FUNDS – Mr. Gayler moved and Mr. Miller seconded a motion to approve the Resolution to Reduce Funds for 2018 as presented. The motion was approved with a vote of 5-0.

UNFINISHED BUSINESS – None.

FIELD TRIPS – Board members reviewed the list of field trips.

ANNOUNCEMENTS AND CORRESPONDENCE –

- Congratulations to NHS Cross Country – NHS Boys did a great job at semi-state, they didn't make it to state but they did a great job. The NHS Cross Country Girls are going to State this weekend.
- Congratulations to the NHS Football team on a great season. We are really proud of them!
- We had a former student, Ryan Wall, who is an animator for Disney that worked on the DVD Arthur Stands Up To Bullying. He provided all our elementary schools with an autographed DVD for the kids.
- Another former student from MCS, Sara (Post) Rabensteine, has written and illustrated a children's book called Frances The City Cow. All of the illustrations are hers and it's published and available on Amazon. Each of the elementary schools has received an autographed copy of Sara's book. We are so proud of our former graduates!

ANNOUNCEMENTS FOR TRAVEL – Board members reviewed the list of travel requests.

EXPRESSIONS FROM BOARD MEMBERS –

- Mrs. King thanked all the community member and businesses that donated to our school corporation. It shows the participation and collaboration we have with our community. It is so appreciated. Crystal Valley Exchange Club gave amounts to two different schools for their guidance materials and also for the Olweas Program at Heritage Intermediate School. She thinks in today's culture we have a lot of things that adults are

not doing so well now and we are spending a lot of money in our school corporation to help our kids learn how to deal with conflict and things like bullying. It's just a good reminder to some of us – maybe we should go back to doing that (she's speaking about herself) and anyone that wants to hear. We make a concerted effort to help our children lead and do things the right way. She thinks it's really awesome that we have local businesses and organizations that help us bring these programs to our kids.

OTHER BUSINESS –

- On Thursday, at 7:00 p.m. the NHS band is performing this year's show on the high school football field. They are also performing at Pike High School on Saturday at 4:30 p.m. at semi-state. Good luck to the band!
- Wednesday, October 25<sup>th</sup>, the board will be traveling to Plymouth for the Fall ISBA Regional Meeting.

ADJOURNMENT – Mrs. King moved and Mr. Miller seconded a motion to adjourn the October 24, 2017 school board meeting at 4:35 p.m. The motion was approved with a vote of 5-0. The next scheduled school board meeting will be November 7, 2017 at 4:00 p.m.

---

David Black, President

---

Joanna King, Vice President

---

Robert Souder, Secretary

---

Scott Miller, Member

---

Paul Gayler, Member